

Ely District Scout Council

Trustees Annual Report

For the period

From (start date)

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 to (end date)

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Section A Reference and Administration Information

Charity Name	Ely District Scout Council								
Other names the charity is known by	Ely & District Scouts								
Charity Commission registered number	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>3</td><td>0</td><td>1</td><td>0</td><td>9</td><td>4</td></tr></table>	3	0	1	0	9	4		
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HQ Registration number	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>1</td><td>0</td><td>0</td><td>0</td><td>1</td><td>3</td><td>8</td><td>7</td></tr></table>	1	0	0	0	1	3	8	7
1	0	0	0	1	3	8	7		
Charity's principal address	1 Hardwicke Close, Littleport, Ely, Cambridgeshire								
	Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>C</td><td>B</td><td>6</td><td></td><td>1</td><td>J</td><td>B</td></tr></table>	C	B	6		1	J	B	
C	B	6		1	J	B			

Names of the charity trustees who manage the charity

Trustee Name	Office	Dates acted if not for whole year
John Wells	District Chair	01/01/2019-20/04/2019
John Wells	District Commissioner	20/04/2019-31/12/2019
Chris Beale	District Commissioner	01/01/2019-20/04/2019
Ben Barrett	District Executive Member (Elected)	01/01/2019-20/04/2019
Jack Edwards	District Executive Member (Nominated)	01/01/2019-20/04/2019
Glenn Cooper	District Executive Member (Nominated)	01/01/2019-20/04/2019
Alexander Rayner	District Executive Member (Elected)	01/01/2019-20/04/2019
Alexander Rayner	District Chair	20/04/2019-31/12/2019
Emma Rayner	District Secretary	
Ian Weatherall	District Treasurer	
Bob Groom	District Explorer Scout Commissioner	
Graham Smith	District Executive Member (Elected)	
Adam Thorpe	District Executive Member (Nominated)	
Katherine Thompson	District Executive Member (Elected)	
Darrell Gardiner	District Executive Member (Nominated)	
Joseph Rayner	District Executive Member (Elected)	
Stuart Cree	District Executive Member (Elected)	20/04/2019-31/12/2019

Names & addresses of advisers

Type of Adviser	Name	Address
Independent Examiner	Victoria Cooper of Red Shoes Accounting Services	Unit 14, E-Space North, 181 Wisbech Road, Ely, Cambridgeshire CB6 1RA

Description of the charity's trusts

Type of governing document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The District Executive Committee

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The District Executive Committee consists of:

Ex-officio members

- The District Chair.
- The District Commissioner.
- The District Secretary.
- The District Treasurer.
- The District Scout Network Leader.
- The District Explorer Scout Commissioner.

Nominated members

These are persons nominated by the District Commissioner. The nominations must be approved at the District Annual General Meeting. Their number must not exceed that of the elected members.

Elected members

In addition to the District Secretary and District Treasurer, 4 persons elected at the District Annual General Meeting, each to serve for a period not exceeding three years, subject to re-election annually.

In addition to those listed above, 2 young people between the age of 18 and 25 years old elected at the District Annual General Meeting, each to serve for a period not exceeding three years, subject to re-election annually.

Co-opted members

Persons co-opted annually by the District Executive Committee. The number of co-opted members must not exceed the number of members who may be elected.

Right of Attendance

The County Commissioner

The County Chairman

The Executive Committee meets four times per year.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

- Promoting the development of Scouting in the District and arranging for harmonious co-operation with other organisations;
- The raising of funds and the administration of the District's finance and property, including Explorer Scout Units, any District Scout Network and District Scout Active Support Units; and oversight of subsequent issues;
 - Financial administration will be in accordance with Rules 4.59-4.66 of Policy, Organisation & Rules of the Scout Association;
 - Fundraising will be in accordance with Rules 4.67-4.73 of Policy, Organisation & Rules of the Scout Association.
- Appointing a District Appointments Advisory Committee, Appointments Chair and Appointments Secretary as per POR: The Appointment Process;
- Appointing other sub-Committees and their chairmen as the Committee may require;

- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property;
- Attending to District administration, particularly:
 - Matters relating to Leader, Manager and Supporter appointments;
 - The appointment of Section Assistants and Skills Instructors, Administrators and Advisers;
 - Registrations, membership of the Movement, appointing an Assistant Secretary as Badge Secretary for the District;
 - The presentation of an Annual Report and annual statement of accounts to the Annual General Meeting of the District Scout Council.

Risk & Internal Control

Major Risks

The District Executive Committee has identified the major risks to which they believe the District is exposed. These have been reviewed and systems have been established to mitigate them.

The main areas of concern that have been identified are:

- Injury to Leaders, Helpers, Supporters or Members;
- Reduced Income from Fund Raising;
- Reduction or Loss of Volunteers;
- Mal-administration.

Injury to Leaders, Helpers, Supporters or Members

The District, through the membership fees payable to the County, contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities are undertaken.

Reduced Income from Fund Raising

The District is primarily reliant upon income from membership fees and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Executive Committee could raise the value of membership fees to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or Loss of
Volunteers

The District is totally reliant upon volunteers to run and administer the activities of the District. However, it is proactive throughout the summer weekends and into the autumn in taking a District roadshow (scouting in action) display to community events and school summer fairs to attract both extra youth members and, importantly, extra volunteer adults to scouting with new skills and ideas.

Mal-administration

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and insurance policies to ensure that insurable risks are covered. Regular meetings of the Executive committee are held at which updates on finances and administration are provided.

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The District arranges large scale events during the course of the year containing a wide range of activities across all the programme zones of the Scouting programme, to add value to the smaller events organised by Groups.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Summary of the main achievements of the charity during the year

2019 Report John Wells

This has been a challenging year for Ely Scouts with significant restructuring of the district team and re-evaluation of our youth programme. Chris Beale our previous DC of 5 years had given us a clear year's notice to find his successor. However, despite our best efforts we found no-one willing to take up the role with a view to leading for a full 5 year term. I therefore found myself having to step in on an 'acting basis' to continue the search.

That aside, we ran a very successful Saint Georges Day event which was combined with an Easter Egg Hunt involving members of the public as well as our youth and adult members. The usual Aquafest event was again a great success in July and was followed by our attendance at CamJam, the Cambridgeshire Scout County jamboree at Huntingdon racecourse in August. This event was well attended by scouts and explorers from Ely and our adult team were heavily involved with the site build and catering. Once again we worked hard with our Rotary Club partners in the Ely Community Events Team to produce another firework spectacular and fundraiser in November bring in a surplus of about £8000 for distribution to local charitable causes. For the 6th year running we also brought Scout Christmas Post to Ely – we know this is a very welcome activity, particularly amongst older residents of the city who benefited this time from an extended delivery area taking in a few more of the outlying villages. As the year came to an end we had a Winter camp in place for early January which was well received and enjoyed by all participants.

Meanwhile back to the DC search: Rather a victim of our own success with youth programme, we had strong personalities trying to come up with yet bigger and better events, and therefore increasingly expensive. Our (by now biannual) international district camp became the focus of disagreement over purpose and scope with plans for a 2020 international event dominating the district team agenda. Disputes between team members on this and other issues made the DC role uncomfortable and certainly unattractive to would be successors. Further, it became evident that we had become over-reliant on use of 'free facilities' provided by some of our adult members.

The solution we've put in place is to appoint three new deputy DCs dealing with: Perception and Communications: Programme: Adults and Training. We are still actively searching for one other to head up the strand of Growth & Development. Nevertheless these new DDC's and the teams they are now appointing are better equipped to manage the district and thus lessen the burden on the DC role. At the same time we have taken on a new storage facility and made the executive decision that we are better off to rent or hire than rely on the goodwill of members. This has been an expense but future-proofs our needs and therefore better protects our assets.

The new core team concluded that it was better to break the biannual cycle for internationals, regroup and focus on a local district camp for 2020. I'm very pleased to say that from within that team Graham Smith our deputy DC in the previous administration then stepped up to take on the DC role from 1st January 2020.

At the time of writing (April 2020) we are in the midst of a national crisis with the country in lockdown due a seemingly biblical pandemic. All face to face scouting has stopped, yet it is a tribute to our team and adult members that we have managed to embrace the internet, continue with governance and bring at least some elements of our programme to our youth members. Well done team Ely!

Section E

Financial Review

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should hold a sum equivalent to at least 12 months running costs, circa £7,500

The District held reserves of approximately £7,500 against this at year end.

Investment Policy

The District's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or CAF Bank.

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Executive considers the cash flow requirements.



Section F

Other Optional Information

None.

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
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Full Name(s)	Alexander Rayner	Emma Rayner
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Position	District Chair	District Secretary
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Date	0	1	0	4	2	0
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ELY DISTRICT SCOUT COUNCIL

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2019

RECEIPTS AND PAYMENTS ACCOUNT	Unrestricted Funds 2019	Restricted Funds 2019	Total Funds 2019	Note	Total Funds 2018
RECEIPTS					
Charitable Activities	£48,789.50	-	£48,789.50	1	£74,417.93
Donations Received	£816.74	-	£816.74	2	£1,712.85
Fundraising (Gross)	£3,187.40	-	£3,187.40	4	£18,041.33
Investment Income	£33.55	-	£33.55	5	£23.93
Asset & Investment Sales	-	-	-		-
Receipts not counting as District Income	£536.50	-	£536.50	7	£3,338.44
Total Receipts	£53,363.69	-	£53,363.69		£97,534.48
PAYMENTS					
Charitable Activities	£50,923.70	-	£50,923.70	1	£83,561.20
Donations Made	£300.00	-	£300.00	3	£6,700.00
Fundraising Expenses	£2,751.84	-	£2,751.84	4	£5,697.28
Asset & Investment Purchases	-	£684.00	£684.00	6	£7,825.15
Payments not counting as District Payments	£2,867.24	-	£2,867.24	7	£2,236.50
Total Payments	£56,842.78	£684.00	£57,526.78		£106,020.13
Net Income before Transfers	(£3,479.09)	(£684.00)	(£4,163.09)		(£8,485.65)
Gross Transfers between Funds	-	-	-		-
Net Income for the Year	(£3,479.09)	(£684.00)	(£4,163.09)		(£8,485.65)
Fund Balances at 1st January	£33,016.70	£4,050.00	£37,066.70	8	£45,552.35
Fund Balances at 31st December	£29,537.61	£3,366.00	£32,903.61	9/10	£37,066.70

STATEMENT OF ASSETS AND LIABILITIES	Unrestricted Funds 2019	Restricted Funds 2019	Total Funds 2019	Note	Total Funds 2018
ASSETS					
Cash at Bank and in Hand	£29,537.61	£3,366.00	£32,903.61	10	£37,066.70
Other Monetary Assets	-	-	-		-
Investment Assets	-	-	-		-
Stock of Badges	£408.44	-	£408.44	11	£773.26
Total Assets	£29,946.05	£3,366.00	£33,312.05		£37,839.96
LIABILITIES					
Scrutineer's Fee	-	-	£Nil	12	(£396.00)
Other Liabilities	-	-	-		-
Total Liabilities	-	-	-		(£396.00)
Net of Assets over Liabilities	£29,946.05	£3,366.00	£33,312.05		£37,443.96

These accounts were approved by the Executive Committee at a meeting held on 9th March 2020

Signed on the Trustees' behalf by:



Alex Rayner
District Chair



Ian Weatherall
District Treasurer

ELY DISTRICT SCOUT COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT	Unrestricted Funds 2019	Restricted Funds 2019	Total Funds 2019	Note	Total Funds 2018
RECEIPTS & PAYMENTS					
1) Charitable Activities					
Membership Subscriptions Received	£25,085.00				
> less Subscriptions paid on to County & HQ	(£19,507.50)				
Net Membership Subscriptions	£5,577.50	-	£5,577.50	13	£5,600.50
District Operating Costs				13	
Adult Training	(£308.00)	-	(£308.00)		(£174.00)
AGM & St George's Day Combined Event	(£943.76)	-	(£943.76)		(£584.04)
Annual Accounts	(£396.00)	-	(£396.00)		(£384.00)
Appointments	(£213.58)	-	(£213.58)		(£121.19)
Badges	(£56.56)	-	(£56.56)		(£502.85)
Bank Charges	(£275.00)	-	(£275.00)		(£310.79)
Communications	(£217.72)	-	(£217.72)		(£258.44)
Development	-	-	-		(£360.00)
District Commissioner	(£471.71)	-	(£471.71)		(£286.68)
District Executive	(£64.00)	-	(£64.00)		(£49.33)
Insurances	(£715.75)	-	(£715.75)		(£613.82)
MPLC Licence	(£193.44)	-	(£193.44)		(£187.80)
Publicity	(£247.99)	-	(£247.99)		(£303.51)
Storage	(£900.00)	-	(£900.00)		-
Sundry Items	(£316.42)	-	(£316.42)		(£513.30)
Youth Support	-	-	-		(£447.52)
District Activities					
District Events Funds	(£2,812.00)	-	(£2,812.00)	16	(£10,038.49)
District Explorer Scout Funds	£420.23	-	£420.23	17	£1,016.88
Stretham & Wilburton Scout Group	-	-	-		(£624.89)
Total Charitable Activities	(£2,134.20)	-	(£2,134.20)		(£9,143.27)
2) Donations Received					
District General Funds	£536.74	-	£536.74	13	£812.85
District Explorer Scout Funds	£280.00	-	£280.00	17	-
Stretham & Wilburton Scout Group	-	-	-		£900.00
Total Donations Received	£816.74	-	£816.74		£1,712.85
3) Donations Made					
Royal British Legion Poppy Appeal	(£300.00)	-	(£300.00)	13	(£6,700.00)
4) Fundraising					
District General Funds	£562.16	-	£562.16	13	£1,641.70
District Explorer Scout Funds	(£126.60)	-	(£126.60)	17	(£211.00)
District Events Funds	-	-	-		£3,415.44
Royal British Legion Poppy Appeal	-	-	-		£7,000.00
Stretham & Wilburton Scout Group	-	-	-		£497.91
Total Fundraising	£435.56	-	£435.56		£12,344.05
5) Investment Income					
Bank Interest Received	£33.55	-	£33.55	13	£23.93
6) Asset & Investment Purchases					
District General Funds	-	-	-		(£3,882.90)
Scout Association Accessibility Fund	-	(£684.00)	(£684.00)	15	(£750.00)
District Events Funds	-	-	-		(£1,148.12)
District Explorer Scout Funds	-	-	-		(£2,044.13)
Total Equipment Purchased	-	(£684.00)	(£684.00)		(£7,825.15)
7) Non-District Receipts & Payments					
Stretham & Wilburton Scout Group	(£2,330.74)	-	(£2,330.74)	18	£1,101.94

ELY DISTRICT SCOUT COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT	Unrestricted Funds 2019	Restricted Funds 2019	Total Funds 2019	Note	Total Funds 2018
FUND BALANCES					
8) Fund Balances at 1st January					
District General Funds	£10,627.57	-	£10,627.57	13	£11,728.76
District Reserve Funds	£7,500.00	-	£7,500.00	14	£7,000.00
Scout Association Accessibility Fund	-	£4,050.00	£4,050.00	15	£4,800.00
District Events Funds	£10,854.33	-	£10,854.33	16	£18,625.50
District Explorer Scout Funds	£1,704.06	-	£1,704.06	17	£2,942.31
Stretham & Wilburton Scout Group	£2,330.74	-	£2,330.74	18	£455.78
Fund Balances at 1st January	£33,016.70	£4,050.00	£37,066.70		£45,552.35
9) Fund Balances at 31st December					
District General Funds	£11,717.59	-	£11,717.59	13	£11,127.57
District Reserve Funds	£7,500.00	-	£7,500.00	14	£7,000.00
Scout Association Accessibility Fund	-	£3,366.00	£3,366.00	15	£4,050.00
District Events Funds	£8,042.33	-	£8,042.33	16	£10,854.33
District Explorer Scout Funds	£2,277.69	-	£2,277.69	17	£1,704.06
Stretham & Wilburton Scout Group	-	-	-	18	£2,330.74
Fund Balances at 31st December	£29,537.61	£3,366.00	£32,903.61		£37,066.70
ASSETS & LIABILITIES					
10) Cash at Bank and In Hand					
Barclays District Account	£11,665.86	-	£11,665.86		£2,992.76
CAF District Account	£150.00	-	£150.00		£150.00
CAF District Gold Account	£7,401.73	£3,366.00	£10,767.73		£22,178.85
CAF Events Account	£100.00	-	£100.00		£100.00
CAF Events Gold Account	£7,942.33	-	£7,942.33		£4,972.02
CAF Beavers Account	Account closed - balance transferred to Events Account				£1,317.53
CAF Cubs Account	Account closed - balance transferred to Events Account				£429.13
CAF Scouts Account	Account closed - balance transferred to Events Account				£891.61
Lloyds Explorers Account	£2,277.69	-	£2,277.69		£1,704.06
Barclays Stretham & Wilburton Account	Account transferred to Group control 1st January 2019				£2,330.74
Cash in Hand	-	-	-		-
Total at 31st December	£29,537.61	£3,366.00	£32,903.61		£37,066.70
11) Stock of Badges (Value at Cost)					
Stock at Start of Year	£773.26	-	£773.26		£476.80
Purchases	£152.00	-	£152.00		£799.76
Sales & Depreciation	(£516.82)	-	(£516.82)		(£503.30)
Stock Value at 31st December	£408.44	-	£408.44		£773.26
12) Scrutineer's Fee					
V Cooper	-	-	£Nil		(£396.00)

ELY DISTRICT SCOUT COUNCIL

DISTRICT ACTIVITIES	Total Receipts	Total Payments	Final Balance 2019	Final Balance 2018
13) District General Funds				
District Operations	£6,443.52	£6,152.40	£291.12	£527.16
Donations Received	£536.74	-	£536.74	£812.85
Donations Made to RBL Poppy Appeal	-	£300.00	(£300.00)	(£6,700.00)
Fundraising for the RBL Poppy Appeal	-	-	-	£7,000.00
Ely Fireworks Catering	£2,420.40	£1,858.24	£562.16	£1,641.70
Equipment Purchased	-	-	-	(£3,882.90)
Net Income for Year	£9,400.66	£8,310.64	£1,090.02	(£601.19)
General Funds at 1st January			£11,127.57	£11,728.76
> less Transfer to Reserve Funds on 1st January			(£500.00)	-
General Funds at 31st December			£11,717.59	£11,127.57
14) District Reserve Funds				
Reserve Funds Agreed for Year			£7,500.00	£7,000.00
15) Scout Association Accessibility Fund				
Accessibility Equipment Purchased	-	£684.00	(£684.00)	(£750.00)
Fund at 1st January			£4,050.00	£4,800.00
Fund at 31st December			£3,366.00	£4,050.00
16) District Events Funds				
CamJam*	£18,215.00	£17,648.13	£566.87	-
Cubjam*	£2,100.00	£1,948.67	£151.33	-
District Beaver Events*	£945.00	£848.95	£96.05	£61.15
Fire & Ice*	£2,480.00	£2,357.00	£123.00	(£511.59)
Sundry Events	£1,455.12	£1,175.85	£279.27	(£3,226.46)
Equipment Purchased	-	-	-	(£1,628.12)
Net Income for Year	£25,195.12	£23,978.60	£1,216.52	(£5,305.02)
Events Funds at 1st January			£10,854.33	£18,625.50
> less Net Funds from Last Year for this Year's Events*			(£4,028.52)	(£2,466.15)
Events Funds at 31st December			£8,042.33	£10,854.33
17) District Explorer Scout Activities				
Programme & Events	£4,120.15	£3,699.92	£420.23	£1,016.88
Scout Post 2018/2017*	£767.00	£893.60	£153.40	£265.70
> Donation from ECET to cover printing costs	£280.00	-	-	-
Equipment Purchased	-	-	-	(£2,044.13)
Net Income for Year	£5,167.15	£4,593.52	£573.63	(£761.55)
Explorer Funds at 1st January			£1,704.06	£2,942.31
> less Net Funds from Last Year for this Year's Events*			-	(£476.70)
Total Explorer Funds at 31st December			£2,277.69	£1,704.06
18) Stretham & Wilburton Scout Group				
Group Programme & Activities 2018	-	-	-	£773.02
Balance of Stretham Scout Group funds	-	-	-	£1,101.94
Net Income for Year	-	-	-	£1,874.96
Funds held by District on 1st January			£2,330.74	£455.78
> Funds Transferred to Group 1st January 2019			(£2,330.74)	-
Funds held by District at 31st December			-	£2,330.74

* Final Balance includes net funds paid/received in previous years for this year's events.



Section A Independent Examiner's Report

**Report to the trustees/
members of** Ely District Scout Council

**On accounts for the year
ended** 31/12/2019 **Charity no
(if any)** 301094

Set out on pages 1-14

I report to the trustees on my examination of the accounts of the above charity for the year ended **31 / 12 / 2019**.


**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 29/07/2020

Name: Victoria Cooper

**Relevant professional
qualification(s) or body** AAT

Address: Unit 14 E-space North, 181 Wisbech Road, Littleport, CB61RA